



# Kamaroi Rudolf Steiner School

220 Forest Way, Belrose, 2085  
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[www.kamaroi.nsw.edu.au](http://www.kamaroi.nsw.edu.au)

## BURSARY PROGRAM

### POLICY STATEMENT

*Kamaroi provides opportunities for children from families who might otherwise not be able to afford a Steiner education through its Bursary program, either short or long-term.*

Specifically, Kamaroi School's bursary fund supports continuing enrolment for children of community members who are experiencing financial hardship, which impacts their ability to meet tuition fee obligations.

The fund is also designed to financially assist a limited number of new enrolments of children from disadvantaged backgrounds, otherwise unable to meet fees' obligations.

The due date for applications is **30 September each year** for bursaries being considered for the next school year.

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### Background Information

Kamaroi has a Bursary Committee who oversees the allocation of financial assistance. The committee follows clear guidelines to advertise, process, assess eligibility, as well as apply the terms and conditions to bursaries.

Eligibility is for existing families with significant financial need, and who have demonstrated a strong commitment to the Steiner philosophy and to Kamaroi, and is for students from Class 1 onwards.

### Process for Bursary Applications

Applicants should contact the school for a copy of the "Application for Bursary".

A covering letter in an envelope marked "Confidential" should be addressed to the Bursary Committee, and posted or dropped off to the office with the completed "Application for Bursary". The letter should explain the financial and other circumstances which are the basis for the application for a bursary, and the level of assistance that is being applied for. This will include:

- copies of the 3 most recent tax returns for each income earner in the household
- documents which are evidence of current income such as pay slips, social security statements, trust distributions, income from investments, etc,
- a summary of monthly household living expenses
- a statement of household assets and liabilities.

The due date for applications is by Close of Business on 30 September.

Applicants will be advised in writing from the Principal of the outcome of their application in October.

Bursaries are for one year only. A new application with updated financial information is required annually.

### **PRIVACY**

The applicant for a bursary and the Bursary Committee shall not disclose any details about the application for, or grant of, a bursary to anyone (other than professional advisers and in the case of the applicant for the bursary, immediate family members). This does not apply to disclosure, given pursuant to the written consent of the applicant and the Bursary Committee or, as required by law.

In accordance with the Privacy Act the Committee, following the sighting of documents and marked as such, personal and/or financial details will either be de-identified or shredded by the school.

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*For further information please contact the school to arrange an appointment with the Principal and/or Business Manager.*