



Volunteering Declaration

Having volunteers is a highly valued and important contribution to our school and the staff and children benefit greatly by the assistance that the volunteers provide. Due to the fact that volunteers work closely with both students and staff there is a requirement that protocols are maintained.

As a school volunteer, I understand the expectations to:

- comply with Covid-19 Safe procedures
- complete a 'working with children' declaration before they can become a volunteer.
- perform duties to the best of my ability and be accountable for my performance
- follow reasonable instructions given by staff
- comply with lawful directions
- be courteous and responsive in dealing with staff, students, parents and members of the community
- work collaboratively with staff and fellow volunteers
- ensure that my conduct is consistent with the values of the school and does not damage the reputation of the school.
- sign-in on arrival and then sign-out when leaving the school. The wearing of a "Visitors Pass" is required.
- ensure that my mobile phone is switched off whilst volunteering duties are being performed in the classroom.
- never be left alone with children without a teacher or supervisor in attendance
- not enter staff rooms of the School unless permission has been granted
- refrain from discussions or comments about specific students, their parents, the staff or the School. This is not appropriate. Put simply, gossip and other potential negative commentary can be damaging to the school and this is to be avoided by volunteers. Breaching confidentiality about students or classroom activities will result in the parent's invitation to volunteer being withdrawn.
- follow instructions of the teacher or supervisor in charge promptly and accurately in the event of a **fire or emergency drill** taking. The school takes its regular emergency evacuation practices very seriously and expects all volunteers to do likewise.

Volunteer Working at Kamaroi Declaration

In my role of volunteer at Kamaroi I, _____ (print name) sincerely promise and declare that I will follow the School's Policy and Procedures for Volunteers.

Volunteer Signature _____ Date _____