

KAMAROI RUDOLF STEINER SCHOOL

Grounds and Maintenance Assistant

- ▶ Permanent Part-time Position
- ▶ North Shore location

About Us

Located in an idyllic bushland setting in Belrose, Kamaroi Rudolf Steiner School is a boutique primary school for children from kindergarten to year 6. Based on Steiner principles, we offer a nurturing environment to address the changing needs and capabilities of children at each stage of their development. Our curriculum and method of teaching enhances a deep and rounded learning.

The Role

We are looking for an enthusiastic and suitably qualified Grounds and Maintenance Assistant to join our friendly team to assist with general upkeep, maintenance, and improvement of our school grounds. The role is initially part-time for up to 15 hours per week. The specific times for the role will be discussed at interview, and may be spread over two or more days. The Grounds and Maintenance Assistant works under the direction and guidance of the School's Maintenance Manager to maintain and enhance the grounds of Kamaroi.

Most important to the position are the skills and commitment to ensure the upkeep and appearance of our grounds and buildings.

Duties and Responsibilities:

1. Blowing and sweeping of paths and hard surfaces
2. Raking of natural paths
3. Mowing and edging lawns across 2 properties
4. Garden bed maintenance including pruning and weeding
5. Cleaning of external building surfaces of cobwebs and dirt
6. Waste management and oversight of recycling program
7. Replenishment of bathroom supplies
8. Movement and set up of equipment for Class plays and festivals
9. General miscellaneous cleaning tasks
10. Cleaning of gutters and roofs
11. Take initiative to ensure buildings and grounds are suitable for our educational service
12. Respond to hazards and risks referred from the Maintenance Manager or management and respond to issues arising.

Essential Skills and Qualifications

1. Knowledge of grounds and gardening practices
2. Friendly interpersonal skills, with an ability to foster and maintain positive collegial team relationships
3. Excellent communication skills including the ability to respond to students, staff, parents, and visitors in an appropriate way.
4. Physically active, fit and healthy, with the ability to follow instructions

5. Lawn and garden maintenance skills and experience
6. Able to prune trees
7. Punctual and able to work independently and efficiently
8. Hold a valid Australian driver's license
9. Have **Working With Children Check** clearance

Desired Experience and Qualifications

The requirements listed below are representative of the knowledge, skill and/or ability that are suitable for the role. Training will be offered to applicants with suitable aptitude.

1. General grounds, plants and building maintenance experience, utilising skills such as basic carpentry and plumbing and other general maintenance works
2. Previous experience in a school or campus encompassing a bushland environment.
3. Experience safely operating grounds maintenance equipment such as ride-on mower, brush cutter, blower, and chainsaw.
4. Qualified or studying towards a qualification in a related discipline such as Horticulture, Bush Regeneration, or Conservation and Land Management.

An application letter and CV should be sent to kamaroi@kamaroi.nsw.edu.au or to the Business Manager michaelt@kamaroi.nsw.edu.au by **19th March 2021**

You can learn more about our school by visiting www.kamaroi.nsw.edu.au