EMPLOYMENT OPPORTUNITY

Classroom Handwork Assistant

Commencing Term 1, 2027

Location: Kamaroi Rudolf Steiner School, Belrose NSW

Employment Type: Permanent Part-time (19.5 hours per week, including school holiday preparation periods)

About Us
Kamaroi Rudolf Steiner School is a well-established primary school for children from Pre-Kindergarten to Class 6, located in an idyllic bushland setting in Belrose on Sydney's Northern Beaches. Guided by Steiner education principles, we provide a nurturing and engaging learning environment that supports the developmental needs of each child through a rich curriculum integrating academic learning, the creative arts and practical skills. Handwork is a valued part of the Steiner curriculum, fostering creativity, practical capability, perseverance and confidence through age-appropriate textile and craft activities that engage both the hands and the mind.

About the Role
We are seeking a skilled and organised Classroom Handwork Assistant to support the Handwork Teacher in delivering the Classes 1-6 Handwork programme. This is a practical, hands-on role involving classroom preparation, student support, material organisation and the preparation of projects and resources.

The successful applicant will work proactively and independently while helping to foster a calm, creative and nurturing learning environment consistent with Steiner education. The role includes supporting students with a range of learning, emotional and behavioural needs under the guidance of the Handwork Teacher. Preparation and organisational work is also undertaken during school holiday periods.

Key Responsibilities
- Prepare classroom materials, equipment and resources for handwork lessons.
- Support students in developing handwork skills including knitting, crochet, sewing and embroidery.
- Assist with classroom routines, student engagement and smooth lesson transitions.
- Reinforce classroom expectations and support students in developing independence and confidence in their work.
- Support children with additional learning, emotional and behavioural needs in accordance with agreed classroom strategies and teacher direction.
- Prepare project samples, patterns, templates and lesson materials.
- Monitor, organise and replenish handwork supplies and equipment.
- Maintain a safe, orderly and welcoming classroom environment.
- Assist with classroom displays, seasonal festivals and special activities.
- Prepare materials and resources for upcoming lessons and terms, including during school holiday preparation periods.

Essential Skills and Experience
- Demonstrated competence in knitting, crochet, sewing machine use, hand sewing and embroidery.
- Strong organisational skills and attention to detail.
- Ability to work proactively and independently.
- Experience supporting primary-aged children, including the ability to work positively with students who have varying learning, emotional or behavioural needs.
- Calm, patient and supportive approach when working with children.

- Strong communication and collaboration skills.
- Commitment to child safety and professional conduct.

Desirable
- Understanding of Steiner education.
- Experience with traditional handwork and textile crafts.
- Experience supporting children with diverse learning needs.
- Skills in five-needle knitting, doll making, needle felting or wet felting.

Working Arrangements
- Permanent part-time position of 19.5 hours per week.
- The role includes preparation, organisation and resource development work during school holiday periods.
- Agreed working days and hours are expected to remain consistent throughout the year unless varied by agreement.

Applications for Employment
Applications should include:
- A cover letter outlining your interest in the role and suitability for the position.
- A current CV detailing relevant qualifications and experience.
- Current contact details for referees.

All appointments are subject to a satisfactory Working with Children Check as required under the Child Protection (Working with Children) Act 2012.

Applications Close
Tuesday, 24 November 2026 (applications may be reviewed prior to the closing date).

Applications should be addressed to:
The Principal
kamaroi@kamaroi.nsw.edu.au